

March 2, 2010

TO: MCAAB Board Members

FR: Frank Taylor, Director

RE: Macomb Community Action Advisory Board Meeting Notice

The Macomb Community Action Advisory Board meeting will be held on:

**Tuesday, March 9, 2010
Macomb County Health Department (Conference Room)
43525 Elizabeth Road
Mt. Clemens, MI 48043**

Lunch will be served at 11:30 a.m. Business meeting will begin at approximately 11:45 a.m.

A G E N D A

- I. Call to Order/Pledge of Allegiance
- II. Determination of a Quorum
- III. Approval of the Agenda
- IV. Approval of December 8, 2009 Minutes (Attached)
- V. Public Comment
- VI. Chairperson's Report
 1. Advisory Board Update
 - MCAAB roster update (Attached)
 - Committee assignments (Attached)
 - Committee responsibilities
 - Board member attendance
- VII. Committee Reports
 - Executive Committee Report**
 1. Recommendation to receive CSBG-Earned Income Tax Preparation Grant funds (Attached)
 2. Recommendation to receive MCAAA-MPSC Weatherization & Client Education funds (Attached)
 3. Recommendation to receive Early Head Start (EHS) funds (Attached)

Committee Reports Continued

4. Recommendation to receive and file report on Weatherization Program (Attached)
5. Recommendation to receive funds from the Meals on Wheels of America (Attached)
6. Recommendation to receive and file a report on vehicle acquisition for the Senior Nutrition Program (Attached)
7. Recommendation to receive and file a monitoring report on Transportation – (Attached)
8. Recommendation to receive and file a report from AAA1-B – (Attached)

Budget Committee Report

1. Recommendation to receive and file the Budget Summary report - (Attached)
2. Recommendation to receive and file the Special Assistance Grants report - (Attached)
3. Recommendation to receive and file the Cash Donations report - (Attached)
4. Recommendation to receive and file the Financial Detail Report on the Head Start Program - (Attached)
5. Recommendation to receive and file the Financial Detail Report on the Community Services Block Grant (CSBG) Program - (Attached)

Program Planning & Evaluation Committee Report

1. Recommendation to Receive and File Program Reports for the Months of December 2009 and January 2010 (Attached)
2. Recommendation to receive and file the Results Oriented Management & Accountability (ROMA) FY 2010 first quarter report (Attached)
3. Recommendation to receive and file report from the Head Start Director
 - Self Assessment (Attached)
 - Annual Report (Attached)
 - Early Head Start Updates
 - Conference

VIII. Recommendation to receive and file report from the Agency Director

IX. New Business/Emerging Issues

X. Announcements

- XI. Schedule for upcoming meetings: April 13th – Executive Committee
April 21st – Budget Committee
April 29th – Planning & Evaluation Committee
June 8th – Full Board

XII. Adjournment

*Persons with disabilities needing accommodations to attend, please contact MCCSA, at 21885 Dunham Road, Suite, 10, Clinton Township, MI 48036. (586) 469-6999.
A three (3) day notice is required. TDD# (586) 469-5962.*